

DATE : 29.06.16 LOCATION: FDT HQ TIME:7.30pm

| DIRECTORS & STAFF | Present | Apologies |
| --- | --- | --- |
| David Howell (Chair) | Y |  |
| Gordon Cowtan ( Treasurer ) | Y |  |
| Holly O'Donnell |  | Y |
| Hugh Edmonds | Y |  |
| Iain Frazer | Y |  |
| Stuart Higgins |  | Y |
| Gordon Murray |  | Y |
| Jamie Pearson (FCC Chair) |  | Y |
| Matthew Black ( Sen. Energy Advisor) | Y |  |
| Kayt Howell (Manager) | Y |  |
| Other Guest. |  |  |

| Agenda Item No. | Summary Discussion | Decision | Action. |
| --- | --- | --- | --- |
| 1. SMART Fintry | Project underway and meeting milestones and Stagegates. Some issues to be resolved in working relationships and situation with SEEPS funding. Kensa HP beginning surveys on 18th July . Community engagement plans confirmed with Good Energy. | Tariff agreement essential. | MB & GC will keep board updated on progress. |
| 2. BALGAIR | MB discussed the outcomes of the recent residents meeting. One customer has had difficulties with her heating system which have been addressed. Board discussed the statement process and billing procedure. | MB to produce annual statements and FCE Board to review finance and tariff once complete. |  |
| 3. Reserved business. |  |  |  |
| 4. Pensions Regulator | KH reported on the latest information through re auto enrolment for staff | Look into various pension and sign up options | KH will keep Board up to date . |
| 5. Memberships | KH discussed the various professional bodieand groups we are members of. | Board agreed to continue membership with DTAS & CWA but cancel Social Enterprise | KH to get payment organised. |
| 6. FE application | Board discussed the latest application for a Further Education grant and whether it met the criteria | To award on the criteria agreed | KH to advise and sort paperwork. |
| 7. FRED logos | Board discussed the options and selected preferred option | FRED - Pink/Red  SMART Fintry logo also approved |  |
| 8. Cycle Fintry | Board discussed costs of maintenance and insurance against use | Decision to close club and refer to the terms of grant for this. | KH to look into methods and options. |
| AOB | No meeting in July due to holidays. |  |  |

Information to be minuted:

Objections to be recorded:

Date of Next Meeting