

DATE : 01.11.17 LOCATION: HQ TIME: 7.30pm

| DIRECTORS & STAFF | Present | Apologies |
| --- | --- | --- |
| David Howell (Chair) | Y |  |
| Gordon Cowtan ( Treasurer ) | Y |  |
| Holly O'Donnell | Y |  |
| Hugh Edmonds | Y |  |
| Iain Frazer | Y |  |
| Stuart Higgins | Y |  |
| Gordon Murray |  | Y |
| Jamie Pearson (FCC Chair) |  | Y |
| Matthew Black ( Sen. Energy Advisor) | Y |  |
| Kayt Howell (Manager) | Y |  |
| Other Guest. |  |  |

| Agenda Item No. | Summary Discussion | Decision | Action. |
| --- | --- | --- | --- |
| 1. Dunmore Gardens | MB reported on the progress on the ASHP district heating proposals . | HOD preparing draft risk assessment for Board discussion at the next meeting | MB GC HOD KH |
|  | SH dicussed the potential issues re warranty  |  |  |
| 2. Financial report  | GC discussed the report forwarded to the Board | Awaiting recent income figures . GC to inform Board. | GC |
|  | GC reported on the negotiations with Falck | GC to send confirmation email of discussion. | GC |
|  | GC & MB presented the ongoing issues with Balgair finances. | Remedial works are well underway. MB to keep Board up to speed. | GC MB |
| 3. Balgair | The Board discussed the considerable issues with the heat sales figures and the remedial work program. | MB to report back following contractors and consultant onsite visits. | MB GC |
|  | MB reported on his contact with the design consultant regarding the system report |  | MB |
| 4. SMART Fintry update | GC & MB reported on project progress and the aim for 1st draft report by Jan 18. | Team to keep board up to date on progress and the development of year 3 proposals. | GC MB KH |
|  | Board discussed the potential for year 3 funding and the development of the project. |  |  |
|  | GC reported on the October conference which was a very well received event  |  |  |
|  | Board discussed the visit from the Chair of Ofgem – David Gray |  |  |
| 5 CCF application | MB & KH outlined the application previously forwarded to the Board,The application is for expanding energy efficiency measures , climate change literacy and woodland development. | The Board is supportive of the content and awaits decision on application. | MB GC KH |
| 6.AGM | The Board discussed the preparations for this years AGM  | Date expected to be Wed 31st JanuaryAuditors due next week to prepare accounts | GC KH MB & Board |
| 7. AOB  | Grant request  | All grants have been suspended until financial circumstances improve. |  |

Information to be separately minuted:

Objections to be recorded:

Date of Next Meeting