

DATE: 29.11.17 LOCATION: HQ TIME:7.30pm

| DIRECTORS & STAFF | Present | Apologies |
| --- | --- | --- |
| David Howell (Chair) | Y |  |
| Gordon Cowtan (Treasurer) | Y |  |
| Holly O'Donnell |  | Y |
| Hugh Edmonds | Y |  |
| Iain Frazer | Y |  |
| Stuart Higgins |  | Y |
| Gordon Murray |  | Y |
| Jamie Pearson (FCC Chair) | Y |  |
| Matthew Black (Sen. Energy Advisor, Project manager) | Y |  |
| Kayt Howell (Manager) | Y |  |
| Guest. |  |  |

| Agenda Item No. | Summary Discussion | Decision | Action. |
| --- | --- | --- | --- |
| 1. Financial update | Reserved business |  | GC HOD |
| 2. Risk assessment | HOD unable to attend and present | Postponed until 6/12/17 |  |
| 3.AOB | Xmas dinner | 15th? Contact Inn | KH |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Information to be minuted:

Objections to be recorded:

Date of Next Meeting: **06.12.17**